

BIDHANNAGAR MUNICIPAL CORPORATION

REQUIREMENTS FOR MUTATION (Ward Nos. 01 to 26 & 27,28,35 & 36)

FOR FREEHOLD LAND

Photocopy Required Along With Original To Be Submitted in Form (free of cost)

FLAT/LAND & BUILDING:-

1. REGISTERED DEED.
2. POSSESSION LETTER.
3. TAX RECEIPT OF VENDOR.
4. COMPLETION CERTIFICATE (C.C)
5. PARCHA (COMPUTERISED)
6. KHAJNA RECEIPT.
7. BUILDING PLAN.
8. LINK DEED.
9. MUTATION CERTIFICATE. (B.L & L.R.O)

VACCANT LAND:-

1. REGISTERED DEED/PARCHA.
2. LINK DEED
3. TAX RECEIPT
4. PARCHA.
5. KHAJNA RECEIPT.
6. CHAIN DEED.
7. MUTATION CERTIFICATE (B.L & L.R.O)

GIFT DEED:-

- 1.REGISTERED DEED OF DONEE.
- 2.TAX RECEIPT OF DONER.
- 3.LINK DEED.
- 4.COMPLETION CERTIFICATE (C.C)
- 5.PARCHA (COMPUTERISED)
- 6.KHAJNA RECEIPT.
- 7.BUILDING PLAN.
- 8.MUTATION CERTIFICATE (B.L & L.R.O)

FOR RE-SALE FLAT/LAND & BUILDING:-

All documents as at Sl. Nos. 1 to 9 Plus

1. ORIGINAL MUTATION CERTIFICATE(VENDOR)
2. ORIGINAL TAX RECEIPT (VENDOR)
3. LINK DEED (VENDOR)

FOR RE-SALE VACCANT LAND:-

All documents as at Sl. Nos. 1 to 7 Plus

1. ORIGINAL MUTATION CERTIFICATE (VENDOR)
2. ORIGINAL TAX RECEIPT (VENDOR)
3. LINK DEED.

INHERRITENCE CASE:-

- 1.REGISTERED DEED/PARCHA OF PAST OWNER.
- 2.TAX RECEIPT OF PAST OWNER.
- 3.DEATH CERTIFICATE OF PAST OWNER.
- 4.SUCCESION/LEGAL HEIRS CERTIFICATE(1ST CLASS JUDICIAL MAGISTRATE)
- 5.COMPLETION CERTIFICATE (C.C)
- 6.PARCHA.
- 7.KHAJNA RECEIPT.
- 8.BUILDING PLAN.
- 9.MUTATION CERTIFICATE (B.L & L.R.O)